

## **Appendix B**

### **Timetable for Recruitment for the post of Service Head, Learning and Achievement**

<b>Process</b>	<b>Date</b>
Recruitment Consultants begin campaign.	29 January 2015
Advertisements appear & Microsite goes live	Complete
Recruitment Consultants Longlist and Start Sift Process	Complete
Recruitment Consultants provide proposed Longlist to LBTH	Complete
Corporate Director – Education, Social Care and Wellbeing and Human Resources agree list of candidates proposed by recruitment consultants to be interviewed/put through assessment centre.	09.03.15
Recruitment Consultants conduct preliminary interviews with agreed Longlist of candidates	13.03.15
Appointments Sub-Committee consider list of candidates and agree Shortlist of candidates – Recruitment Consultants to attend	23.03.15
Candidates advised of outcome of Appointments Panel and invited to Final Selection Process	24.03.15
Appointments Sub Committee to carry out final interviews	16.04.15
Opportunity for the Mayor and the Executive to object to the appointment (should there be any objection a further Appointments Sub-committee may need to be convened)	17.04.15
Selected candidates offered the post of Service Head, Learning and Achievement	22.04.15